

Records to Keep

Money

What to keep, and for how long.

Typical minimum retention periods. Check your own country's rules.

Record	Keep for
Payslips and P60 / W-2	At least 2–3 years
Self-employment records	5–7 years, commonly
Property purchase documents	Until sold, plus years
Investment purchase records	Until sold, plus years
Receipts for claimed expenses	With the year's return
Pension statements	Indefinitely

Investment and property purchase records must survive until you sell: you cannot calculate a gain without the original cost.