

Summarising Non-Fiction

7th Grade

Objective, short, and covering the whole text — three demands at once.

A summary reports what the text said. It does not react to it.

FIND THE CENTRAL IDEA

1

One sentence: what is the whole text arguing or explaining?

PICK THE KEY SUPPORTING POINTS

2

Two or three. Not every example.

WRITE IT IN YOUR OWN WORDS

3

Copying phrases is quoting, not summarising.

STRIP YOUR OPINION OUT

4

No 'interesting', no 'I agree'. Report only.

Roughly a tenth of the original length is a reasonable target for a summary.